

MUNICIPAL AUTHORITY OF THE BOROUGH OF MANSFIELD

July 17, 2024

The monthly meeting of the Municipal Authority of the Borough of Mansfield was held on Wednesday, July 17, 2024 in the Council Room of the Municipal Building, Mansfield, Pennsylvania with the following people present:

Chad Rupar, Vice-Chairman
Barbara Carleton, Treasurer
Gerald Farrer, Secretary

Cassandra Cowles, Administrative Assistant/Secretary-Treasurer
Terra Koernig, Solicitor
Steven Sargent, Lead Operator
Amanda Adams, Operator

Absent: Christopher McGann, Borough Manager
Vaughn Hoyt, Chairman
Kevin Green, Assistant Secretary-Treasurer

Visitors: None

Rupar called the meeting to order at 10:00 a.m.

The minutes of the regular meeting held on June 19, 2024 were reviewed. Carleton made a motion to approve the minutes. Farrer seconded the motion and the minutes were approved. Carleton made a motion to approve the treasurer's report, bills paid report, and administrative report. Farrer seconded the motion, and the reports were approved.

Administrative Report:

Month End:

Month end statements and reports were completed for June

Monthly Reports:

I completed and submitted the monthly DEP Water Reports for June

The meter readers were loaded on July 15th, for the operators to start reading on July 15th.

The billing was completed and the bills were mailed on June 28th.

Misc.:

There were 47 termination notices mailed.

Borough Managers Report: There was no written report.

Old Business:

- A. There was no movement on the gas lease.
- B. Carlton motioned to add setting meeting date and time to the agenda. Farrer seconded the motion and the addition was approved.
- C. Farrer motioned to table setting the meeting date and time until next month: and to hold next month's meeting at the regular date and time. Carleton seconded the motion and it was approved.

New Business:

- A. Carleton motioned to approve the First Net Proposal. The monthly charge would be \$162.77 with the upfront equipment charges being \$2,401. Farrer seconded the motion and it was approved.

MUNICIPAL AUTHORITY OF THE BOROUGH OF MANSFIELD

July 17, 2024

Page Two

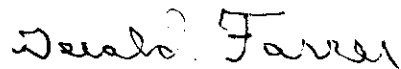
- B.** Farrer motioned to approve pay application #5 for the St. James Street project in the amount of \$116,647.07. Carleton seconded the motion and it was approved.
- C.** Although the MOU with Taco Bell was approved in November 2023, the actual water application was not. Farrer motioned to approve the water application for Taco Bell at 1289 South Main Street. Carleton seconded the motion and it was approved. The motion was amended to state it was approved contingent upon the Engineer's approval.

Correspondence: None

Rupar called the board into executive session at 10:49 AM to discuss legal issues. Regular session of the Authority reconvened at 11:20 AM.

Farrer motioned to adjourn the meeting at 11:20 AM.

Respectfully Submitted,



Gerald Farrer, Secretary