

MUNICIPAL AUTHORITY OF THE BOROUGH OF MANSFIELD

July 19, 2023

The monthly meeting of the Municipal Authority of the Borough of Mansfield was held on Wednesday, July 19, 2023 in the Council Room of the Municipal Building, Mansfield, Pennsylvania with the following people present:

Vaughn Hoyt, Chairman
Chad Rugar, Vice-Chairman
Barbara Carleton, Treasurer

Christopher McGann, Borough Manager
Casandra Cowles, Administrative Assistant/Secretary-Treasurer
Terra Koernig, Solicitor

Absent: Debra Colegrove, Secretary
Kevin Green, Assistant Secretary-Treasurer

Visitors: There were no visitors.

Hoyt called the meeting to order at 10:00 a.m.

The minutes of the regular meeting held on June 21, 2023, treasurer's report, bills paid report, and administrative report were reviewed. Rugar made a motion to approve the minutes, treasurer's report, bills paid report and administrative report. Carleton seconded the motion, and the reports were approved.

Administrative Report:

Month End:

Month end statements and reports were completed for June.

Monthly Reports:

I completed and submitted the monthly DEP Water Reports for July.

The meter readers were loaded on July 12th, for the guys to start reading on July 13th.

The billing was completed and the bills were mailed on June 23rd.

Misc.:

There were 33 termination notices mailed.

The CCR (Consumer Confidence Report) was approved and published.

The quarterly SRBC report was submitted.

Borough Managers Report:

Action Items:

Resolution No. 2023-3: Approve borrowing for St. James Street Project – This resolution is necessary to officially borrow the money from PennVEST for the St. James project.

Resolution No. 2023-4: Reimbursement policy for St. James Street Project – This resolution would allow the Authority to reimburse itself if necessary for expenses related to the PennVEST funding for St. James Street. I am not expecting to need this, but it is best to have the authorization and not need it.

MU interconnect + water sales – As previously discussed, Mansfield University has asked about the possibility of purchasing water in an emergency situation. I have asked the university engineer

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to attend the meeting if he is able. Based on older documents I found, it looks like past practice was to offer up to 50,000 gallons per day at a cost of \$6 per 1,000 gallons.

Approve updated quotes for SRBC consumptive use mitigation grant project – I encountered a nasty surprise regarding the costs of this project. Specifically, two factors drove up the cost from the original quotes. These factors are increases in cost of materials and a requirement to pay Davis-Bacon wage rates. The new numbers are:

Well house: \$58,531.73 vs. \$53,935 = \$4,595.73 more

District metering: \$96,508.00 vs. \$81,170 = \$15,338 more

Total local match = \$19,934.73

Previously approved local match = \$13,510.50

Grant funding = \$135,105

I would ask for approval of the updated pricing.

Informational Items

Water leaks – Our crews repaired a small leak on Mann Street in June. The problem was a small leak on the service line before the curb stop.

Water plant updates – We have finally finished the work and submitted the final paperwork to DEP. Re-permitting well 1 – GeoServices continues their work on this project.

Water use audit – As previously discussed, the no-cost water audit will be starting the same day as this month’s Authority Board meeting. The folks conducting the audit will likely be in attendance at the meeting to discuss our progress.

Extension of the life of the Authority – As discussed last month, the Borough Council has approved the extension of the life of the Authority through 2073. The Chairman and secretary need to sign some paperwork to formalize this action with the Commonwealth.

Old Business: There was no old business.

New Business:

- A. Carleton motioned to approve Resolution 2023-3, Approve borrowing for St. James Street project. Rugar seconded the motion and it was approved.
- B. Rugar motioned to approve Resolution 2023-4, Reimbursement policy for St. James Street project. Carleton seconded the motion and it was approved.
- C. Carleton motioned to approve The Commonwealth University to have the option in emergency situations to purchase up to 50,000 gallons of water per day through the interconnect. The cost would be the current residential rate per 1,000 gallons. Carleton also motioned for Solicitor Koernig and Manager McGann to create a contract stating this. Rugar seconded the motions and they were approved.
- D. Rugar motioned to approve the updated quotes for SRBC consumptive use mitigation grant project.

The new numbers are:

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Total local match= \$19,934.73

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Carleton seconded the motion and the new pricing was approved.

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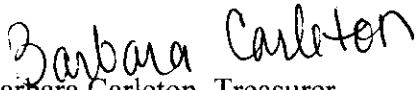
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- E. The new service application for Costy's Energy Services at 2329 South Main Street was tabled for further information.

Correspondence: There were no correspondences.

Rupar motioned to adjourn the meeting at 10:17 am.

Respectfully Submitted,


Barbara Carleton, Treasurer